



ND, HND (Office Technology and Management), B.Sc (Office and Information Management)

Assistant Lecturer ND, HND (Office Technology and Management), B.Sc (Office and Information Management)

School: School of Communication and Information Technology

Department: Office Technology and Management

Programme: National Diploma & Higher National Diploma

Research Interest: Information and Communication Technology, Information Management.

Teaching Areas: Information and Communication Technology, Office Practice, Keyboarding, Career Development.

CONFERENCES ATTENDED

1. Jimoh, Ibrahim. B. & **Akintola, Esther Modupe** (2022). Mentoring and Employee Performance of Academic Staff in the Federal Polytechnic, Ilaro. A Paper Presented at the 3rd *International Conference of the Federal Polytechnic, Ilaro*, held at the Federal Polytechnic, Ilaro, Ogun State between Tuesday 17th – Wednesday 18th August, 2022.
2. **Akintola, Esther Modupe** & Jimoh, Ibrahim. B. (2022). Technology Adoption and Job Performance of Office Managers in Public Institutions in Ogun State. A Paper Presented at the 2nd *National Conference of School of Communication and Information Technology*, held at the Federal Polytechnic, Ilaro, Ogun State between Tuesday 19th – Wednesday 20th July, 2022.
3. Charlotte B. Iro-Idoro Ph.D & **Akintola, Esther Modupe** (2022). Challenges and Prospects of Information and Communication Technology in Job Performance of Information Managers in Public Organisations in Ogun State, Nigeria. A Paper Presented at the 1st *National Conference of National Institute of Office Administrators and Information*

Managers (NIOAIM), held at Lead City University, Ibadan, Oyo State between Monday 7th – Thursday 10th February, 2022

4. Orija J. I & **Akintola, Esther Modupe (2020)**. Capacity Building as a Tool for Enhancing Service Delivery of Office Managers in the Federal Polytechnic, Ilaro. A Paper Presented at the 1st *National Conference of School of Communication and Information Technology*, held at the Federal Polytechnic, Ilaro, Ogun State between Thursday 8th – Friday 9th October, 2020.
5. **Akintola, Esther Modupe & Jimoh, Tajudeen Adisa (2019)**. Gender Differences in Entrepreneurial Aspiration among Students in the Federal Polytechnic, Ilaro. A Paper Presented at the 1st *National Women in Technical Education and Employment (WITED) Conference*, held at International Conference Centre, the Federal Polytechnic, Ilaro, Ogun State between Tuesday 13th – Friday 16th August, 2019.

SUMMARY OF PROFILE

Akintola, Esther Modupe is currently an Assistant Lecturer in the Department of Office Technology and Management, School of Communication, The Federal Polytechnic, Ilaro, Ogun State. She holds Higher National Diploma (HND) in Office Technology and Management of The Federal Polytechnic, Ilaro and a Bachelor of Science (B.Sc) in Office and Information Management of Lead City University, Ibadan, Oyo State. She has attended various conferences and presented papers. She is currently undergoing her Master's Degree (M.Sc) Programme at Lead City University

AKINTOLA, ESTHER MODUPE

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Date of Birth: 17th, January 1991

Gender: Female

Place of Birth: Ikorodu

Local Govt. Area: Ikorodu

State of Origin: Lagos

Marital Status: Single

Religion: Christianity

Nationality: Nigerian

Present Status: Assistant Lecturer

EDUCATIONAL INSTITUTIONS ATTENDED WITH DATES:

Lead City University, Ibadan, Oyo, State	2019 - 2021
The Federal Polytechnic, Ilaro, Ogun State	2017 - 2019
The Federal Polytechnic, Ilaro, Ogun State	2014 - 201 <u>6</u>
Oriwu Senior Model College	2001 – 2007
Ijomu Muslim Primary School	1996 – 2001

EDUCATIONAL QUALIFICATIONS OBTAINED:

M.Sc., Office and Information Management (In view)	
B.Sc., Office and Information Management	2021
Higher National Diploma, Office Technology and Management	2019
National Diploma, Office Technology and Management	201 <u>6</u>
WASSCE	2012
Primary School Leaving Certificate	2001

PROFESSIONAL BODIES:

1. Associate Member, National Institute of Office Administrators and Information Managers (NIOAIM)

2. Member, Association of Business Educators of Nigeria (**ABEN**)

WORK EXPERIENCE:

ASSISTANT LECTURER	The Federal Polytechnic, Ilaro, Ogun State
PERIOD	2022 till date
DEPARTMENT	Office Technology and Management
INSTRUCTOR I	The Federal Polytechnic, Ilaro, Ogun State
PERIOD	2020 - 2022
DEPARTMENT	Office Technology and Management
NATIONAL YOUTH SERVICE CORPS	The Federal Polytechnic, Ilaro, Ogun State PERIOD
2019 - 2020	
DEPARTMENT	Office Technology and Management
OFFICE MANAGER	Musade Creative Options, Lagos State
PERIOD	2016 – 2017 (Industrial Training)

TEACHING AREAS:

1. Information and Communication Technology
2. Office Practice
3. Keyboarding
4. Career Development

MEMBERSHIP OF COMMITTEES:

1. Member, 2nd National Conference, School of Communication and Information Technology Committee (2021)
2. Member, Bilingual Committee, Department of Office Technology and Management, the Federal Polytechnic, Ilaro

SERVICES OUTSIDE THE FEDERAL POLYTECHNIC, ILARO

1. Welfare Officer, National Institute of Office Administrators and Information Managers (NIOAIM) 2021
2. Member, Publication and Planning Committee of 1st National Conference of National Institute of Office Administrators and Information Managers (NIOAIM)
3. Member, Welfare Committee of 1st National Conference of National Institute of Office Administrators and Information Managers (NIOAIM)

AWARDS:

1. Most Outstanding Seraph of the Year, 2020

2. Overall Best Student for 2018/2019 Session Award, the Federal Polytechnic, Ilaro, Ogun State. 17th October, 2019
3. Award of Academic Excellence. Presented by Estimable Corporate Klob, the Federal Polytechnic, Ilaro, Ogun State. 28th May, 2019
4. Award of Academic Excellence. Presented by School of Virtue, the Federal Polytechnic, Ilaro, Ogun State. 3rd February, 2019

RESEARCH WORKS:

1. Influence of Attributes and Training on Job Performance of Administrative Staff of the Federal Polytechnic, Ilaro (B.Sc Project)
2. Gender Differences in Entrepreneurial Aspiration among Undergraduates in Federal Polytechnic, Ilaro. 2019 (HND Project)
3. The Need for the Integration of French Language into Office Technology and Management Programme. 2016 (ND Project)

CONFERENCES ATTENDED WITH PAPERS PRESENTED:

6. Jimoh, Ibrahim. B. & Akintola, Esther Modupe (2022). Mentoring and Employee Performance of Academic Staff in the Federal Polytechnic, Ilaro. A Paper Presented at the 3rd *International Conference of the Federal Polytechnic, Ilaro*, held at the Federal Polytechnic, Ilaro, Ogun State between Tuesday 17th – Wednesday 18th August, 2022.
7. Akintola, Esther Modupe & Jimoh, Ibrahim. B. (2022). Technology Adoption and Job Performance of Office Managers in Public Institutions in Ogun State. A Paper Presented at the 2nd *National Conference of School of Communication and Information Technology*, held at the Federal Polytechnic, Ilaro, Ogun State between Tuesday 19th – Wednesday 20th July, 2022.
8. Charlotte B. Iro-Idoro Ph.D & Akintola, Esther Modupe (2022). Challenges and Prospects of Information and Communication Technology in Job Performance of Information Managers in Public Organisations in Ogun State, Nigeria. A Paper Presented at the 1st *National Conference of National Institute of Office Administrators and Information Managers (NIOAIM)*, held at Lead City University, Ibadan, Oyo State between Monday 7th – Thursday 10th February, 2022
9. Orija J. I and Akintola, Esther Modupe (2020). Capacity Building as a Tool for Enhancing Service Delivery of Office Managers in the Federal Polytechnic, Ilaro. A Paper Presented at the 1st *National Conference of School of Communication and Information Technology*, held at the Federal Polytechnic, Ilaro, Ogun State between Thursday 8th – Friday 9th October, 2020.
10. Akintola, Esther Modupe & Jimoh, Tajudeen Adisa (2019). Gender Differences in Entrepreneurial Aspiration among Students in the Federal Polytechnic, Ilaro. A Paper Presented at the 1st *National Women in Technical Education and Employment*

(WITED) Conference, held at International Conference Centre, the Federal Polytechnic, Ilaro, Ogun State between Tuesday 13th – Friday 16th August, 2019.

WORKSHOPS/TRAININGS ATTENDED WITH DATES:

1. Advanced Digital Appreciation Programme for Tertiary Institutions. (Statistical Package for Social Sciences). A training organized by Digital Bridge Institute, International Centre for Information and Communications Technology Studies at The Federal Polytechnic, Ilaro, Ogun State from 26th – 30th September, 2022.
2. Upskilling for Professionalism in the Information Age. Workshop organized by National Institute of Office Administrators and Information Managers (NIOAIM) in conjunction with Liporich Consulting Limited on 10th February, 2022.

CERTIFICATIONS

National Service Certificate	October, 2020
Proficiency Certificate in Venue Decoration	August, 2019

SKILLS

- Information and Communication Technology Skill
- Good Communication Skill
- Interpersonal Skill

EXTRA-CURRICULAR ACTIVITIES:

- Reading
- Singing
- Traveling

REFEREES

Mr. D. A. Durowaiye

Director, Polyconsult,
The Federal Polytechnic, Ilaro,
Ogun State, Nigeria.

Dr. (Mrs) C. B. Iroldoro

Deputy Rector (Academics)
The Federal Polytechnic, Ilaro,
Ogun State.

Pastor F. Adeoye

Coordinator, Cherubim & Seraphim Movement Church,
Sabo Chapel, Ilaro
Ogun State.